

SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS

5 Connecticut Avenue, Norwich, Connecticut 06360
(860) 889-2324/Fax: (860) 889-1222/Email: office@seccog.org

SOLICITATION NOTICE REQUEST FOR QUALIFICATIONS TRANSPORTATION CORRIDOR STUDIES Project # 94-262 Project # 44-159

The Southeastern Connecticut Council of Governments (SCCOG) is seeking to engage one (1) or two (2) consulting firm(s) to conduct two (2) corridor studies. The first project area is State Route 32, New London, Connecticut. The second project area is State Route 161, East Lyme, and Connecticut.

BACKGROUND

The Southeastern Connecticut Council of Governments (SCCOG) is pursuing corridor studies in two SCCOG municipalities. The first project area is State Route 32 in the city of New London (Project # 094-0262), specifically, Connecticut State Route 32 (Route 32) between Williams Street, New London and Benham Avenue, Waterford. The one-mile corridor including Connecticut College and the United States Coast Guard Academy (USCGA) is referred to as "College Hill District". The study will analyze multimodal transportation accommodation and evaluate the impacts that new development and population increase will have on the existing transportation systems.

The second project area is State Route 161 in the town of East Lyme (Project # 044-0159), specifically, Connecticut State Route 161 (Route 161), beginning at the driveway to East Lyme High School and ending at Route 161's southern terminus, its intersection with Connecticut State Route 156 (Route 156). This study intends to examine the multimodal functionality of the road, analyzing the corridor access and provide recommendations for corridor improvements; addressing congestion, vehicular crashes, improve bicycle and pedestrian access and comfort.

This RFQ, as well as the Scope of Services for each project and a Frequently Asked Questions document, will be maintained on the SCCOG website which can be accessed at this link: <http://seccog.org/rfpq>.

State Route 32 New London Scope of Services

The scope of the study will consist of data collection and assessment, traffic forecasting, existing and future conditions assessment, alternatives analysis, recommendations plan, cost estimate,

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implementation plan and an executive summary. Additionally, the consultant will handle all community involvement, including managing the project website, advisory committee, public engagement and public comment period. All data, public comments, maps, drafts, and documents must be provided to the SCCOG in electronic and, when necessary, hard copy form.

The consultant contract for the Route 32 New London Corridor study is valued at \$180,000.

State Route 161 East Lyme Scope of Services

The scope of the study will consist of data collection and assessment, traffic forecasting, existing and future conditions assessment, alternatives analysis, recommendations plan, cost estimate, implementation plan and an executive summary. Additionally, the consultant will handle all community involvement, including managing the project website, advisory committee, public engagement and public comment period. All data, public comments, maps, drafts, and documents must be provided to the SCCOG in electronic and, when necessary, hard copy form.

The consultant contract for the Route 161 East Lyme Corridor study is valued at \$225,000.

TIMELINE

Both projects will adhere to an eighteen (18) months' timeframe from the time that a contract is awarded to the selected consultant firm(s). Both projects must be completed no later than 10/06/2023.

SUBMISSION REQUIREMENTS

Interested applicants are permitted to express interest in one or both projects listed in this notice. If interest is expressed in both projects, the consulting firm will interview for each project separately.

The following information should be submitted as part of the Qualifications Statement:

1. Transmittal letter stating the proposer's understanding of the work to be done, and a statement why the individual/firm believes itself to be the best qualified to perform the services.
2. Information concerning the size of the firm, and the size of the firm's section which would be assigned to this work.
3. A list of the most similar engagements performed in the last five years that are similar to the scope described in this Request for Qualifications. Indicate the scope of work, date, and the name and telephone number of the principal client contact.
4. Current Burden, Fringe and Overhead rate approved by the Connecticut Department of Transportation (CTDOT).
5. Current Contractor Certification of Final Indirect Costs.
6. Current Affirmative Action Plan approved by CTDOT.
7. Current registration with Office of the Secretary of State to conduct business in the State of Connecticut.

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EVALUATION CRITERIA

Consulting firms applying for the project will be evaluated on the following criteria:

1. Specialized design and technical competence (40%)
2. Capacity and the capability to perform the work within the time allotted (25%)
3. Past record of performance on contracts with the SCCOG and other MPOs; ability to control costs, quality of work and cooperation with the client (25%)
4. Knowledge of Federal, State, and Municipal procedures (10%)

DISADVANTAGED BUSINESS ENTERPRISE (DBE)/SMALL BUSINESS ENTERPRISE (SBE)

Both projects have a DBE of five percent (5%).

INSURANCE

The selected individual/firm shall, at their own expense and cost, obtain and keep in force, insurance during the duration of the contracted engagement. Insurance coverage shall cover the consultant, its agents, employees, and providers of service. The contract will require insurance for Errors and Omissions, General Liability and Property Damage, Worker's Compensation, and Auto Liability and Property Damage.

RIGHT TO REJECT SUBMISSIONS

Submission of a Qualifications Statement indicates acceptance by the firm of the conditions contained in this Request for Qualifications unless clearly and specifically noted in the statement submitted and confirmed in the contract between the SCCOG and the firm selected.

SCCOG reserves the right without prejudice to reject any or all submissions or parts thereof for any reason, to negotiate changes to terms of this solicitation, and to waive minor inconsistencies with the Request for Qualifications.

SUBMISSION DEADLINE

Qualified individuals/firms should submit three (3) hard copies and one electronic copy of their proposal to: **James S. Butler, AICP, Executive Director, SCCOG, 5 Connecticut Avenue, Norwich, CT 06360 by 4:00 p.m. (EST) on Monday, November 19th 2021.**

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