

SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS

5 Connecticut Avenue, Norwich, Connecticut 06360
(860) 889-2324/Fax: (860) 889-1222/Email: office@seccog.org

October 31, 2022

NOTICE OF MEETING

TO: **SCCOG Executive Committee**
Danielle Chesebrough, First Selectman, Stonington
Rob Brule, First Selectman, Waterford
Cheryl Blanchard, First Selectman, Sprague
John Salomone, Town Manager, Norwich
Keith Hedrick, Mayor, City of Groton

FROM: Fred Allyn, III, Mayor, Ledyard – Chairman

The Executive Committee will hold a meeting on [MONDAY, November 7, 2022](#), at 8:30 a.m. via Zoom.

AGENDA

1. STIP/TIP Amendments – *Attachment 1*
2. 2022 Budget Amendment – *Attachment 2*
3. Resolution Endorsing CT DOT Safety Performance Measures – *Attachment 3*
4. Resolution- DEMHS FY 2021 EMPG Hazmat Grant – *Attachment 4*
5. Speaker Requests
6. Future Meetings
7. Adjournment

Zoom Meeting Instructions: *Join Zoom Meeting:* <https://us02web.zoom.us/j/9927249843>
Join via phone: 1-929-205-6099 Meeting ID: 992 724 9843

Member Municipalities:

Bozrah * Colchester * East Lyme * Franklin * Griswold * Borough of Jewett City * City of Groton * Town of Groton
Lebanon * Ledyard * Lisbon * Montville * New London * North Stonington * Norwich * Preston * Salem * Sprague
Stonington * Stonington Borough * Waterford * Windham

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REQUESTED CHANGES
(AMENDMENT)

2021 STIP															
REQUESTED CHANGES															
PLEASE ADD THESE ITEMS TO YOUR NEXT AGENDA															
Region	FACode	Proj#	TempP#	AQCd	Rte/Sys	Town	Description	Phase	Year	Tot\$(000)	Fed\$(000)	Sta\$(000)	Loc\$(000)	Comments	code for change
05,08,13	CMAQ	0170-3629		X6	VARIOUS	STATEWIDE	INSTALL EV CHARGERS AT CTDOT D2, 3 & 4 HQS	CON	2023	1,101	881	220	0	NEW PROJECT	05
70	TAPB	0170-5032		X6		STATEWIDE	TA PROGRAM - FEDERALLY ELIGIBLE ENGINEERING ACTIVITIES - AC ENTRY	PE	2023	0	0	0	0	NEW PROJECT	05
70	TAPB	0170-5032		X6		STATEWIDE	TA PROGRAM - FEDERALLY ELIGIBLE ENGINEERING ACTIVITIES - AC CONVERSION	PE	2023	133	106	27	0	NEW PROJECT	05
70	TAPB	0170-5032		X6		STATEWIDE	TA PROGRAM - FEDERALLY ELIGIBLE ENGINEERING ACTIVITIES - AC CONVERSION	PE	2024	133	106	27	0	NEW PROJECT	05
70	TAPB	0170-5032		X6		STATEWIDE	TA PROGRAM - FEDERALLY ELIGIBLE ENGINEERING ACTIVITIES - AC CONVERSION	PE	FYI	399	319	80	0	NEW PROJECT	05
70	TAP-Flex	0170-5032		X6		STATEWIDE	TA PROGRAM - FEDERALLY ELIGIBLE ENGINEERING ACTIVITIES - AC ENTRY	PE	2023	0	0	0	0	NEW PROJECT	05
70	TAP-Flex	0170-5032		X6		STATEWIDE	TA PROGRAM - FEDERALLY ELIGIBLE ENGINEERING ACTIVITIES - AC CONVERSION	PE	2023	376	301	75	0	NEW PROJECT	05
70	TAP-Flex	0170-5032		X6		STATEWIDE	TA PROGRAM - FEDERALLY ELIGIBLE ENGINEERING ACTIVITIES - AC CONVERSION	PE	2024	376	301	75	0	NEW PROJECT	05
70	TAP-Flex	0170-5032		X6		STATEWIDE	TA PROGRAM - FEDERALLY ELIGIBLE ENGINEERING ACTIVITIES - AC CONVERSION	PE	FYI	1,128	902	226	0	NEW PROJECT	05
70	TAPH	0170-5032		X6		STATEWIDE	TA PROGRAM - FEDERALLY ELIGIBLE ENGINEERING ACTIVITIES - AC ENTRY	PE	2023	0	0	0	0	NEW PROJECT	05
70	TAPH	0170-5032		X6		STATEWIDE	TA PROGRAM - FEDERALLY ELIGIBLE ENGINEERING ACTIVITIES - AC CONVERSION	PE	2023	140	112	28	0	NEW PROJECT	05
70	TAPH	0170-5032		X6		STATEWIDE	TA PROGRAM - FEDERALLY ELIGIBLE ENGINEERING ACTIVITIES - AC CONVERSION	PE	2024	140	112	28	0	NEW PROJECT	05
70	TAPH	0170-5032		X6		STATEWIDE	TA PROGRAM - FEDERALLY ELIGIBLE ENGINEERING ACTIVITIES - AC CONVERSION	PE	FYI	420	336	84	0	NEW PROJECT	05
70	TAPNH	0170-5032		X6		STATEWIDE	TA PROGRAM - FEDERALLY ELIGIBLE ENGINEERING ACTIVITIES - AC ENTRY	PE	2023	0	0	0	0	NEW PROJECT	05
70	TAPNH	0170-5032		X6		STATEWIDE	TA PROGRAM - FEDERALLY ELIGIBLE ENGINEERING ACTIVITIES - AC CONVERSION	PE	2023	85	68	17	0	NEW PROJECT	05
70	TAPNH	0170-5032		X6		STATEWIDE	TA PROGRAM - FEDERALLY ELIGIBLE ENGINEERING ACTIVITIES - AC CONVERSION	PE	2024	85	68	17	0	NEW PROJECT	05
70	TAPNH	0170-5032		X6		STATEWIDE	TA PROGRAM - FEDERALLY ELIGIBLE ENGINEERING ACTIVITIES - AC CONVERSION	PE	FYI	256	204	51	0	NEW PROJECT	05
70	TAPNL	0170-5032		X6		STATEWIDE	TA PROGRAM - FEDERALLY ELIGIBLE ENGINEERING ACTIVITIES - AC ENTRY	PE	2023	0	0	0	0	NEW PROJECT	05
70	TAPNL	0170-5032		X6		STATEWIDE	TA PROGRAM - FEDERALLY ELIGIBLE ENGINEERING ACTIVITIES - AC CONVERSION	PE	2023	28	23	6	0	NEW PROJECT	05
70	TAPNL	0170-5032		X6		STATEWIDE	TA PROGRAM - FEDERALLY ELIGIBLE ENGINEERING ACTIVITIES - AC CONVERSION	PE	2024	28	23	6	0	NEW PROJECT	05
70	TAPNL	0170-5032		X6		STATEWIDE	TA PROGRAM - FEDERALLY ELIGIBLE ENGINEERING ACTIVITIES - AC CONVERSION	PE	FYI	85	68	17	0	NEW PROJECT	05
70	TAPS	0170-5032		X6		STATEWIDE	TA PROGRAM - FEDERALLY ELIGIBLE ENGINEERING ACTIVITIES - AC ENTRY	PE	2023	0	0	0	0	NEW PROJECT	05
70	TAPS	0170-5032		X6		STATEWIDE	TA PROGRAM - FEDERALLY ELIGIBLE ENGINEERING ACTIVITIES - AC CONVERSION	PE	2023	14	11	3	0	NEW PROJECT	05
70	TAPS	0170-5032		X6		STATEWIDE	TA PROGRAM - FEDERALLY ELIGIBLE ENGINEERING ACTIVITIES - AC CONVERSION	PE	2024	14	11	3	0	NEW PROJECT	05
70	TAPS	0170-5032		X6		STATEWIDE	TA PROGRAM - FEDERALLY ELIGIBLE ENGINEERING ACTIVITIES - AC CONVERSION	PE	FYI	41	33	8	0	NEW PROJECT	05
70	TAPW	0170-5032		X6		STATEWIDE	TA PROGRAM - FEDERALLY ELIGIBLE ENGINEERING ACTIVITIES - AC ENTRY	PE	2023	0	0	0	0	NEW PROJECT	05
70	TAPW	0170-5032		X6		STATEWIDE	TA PROGRAM - FEDERALLY ELIGIBLE ENGINEERING ACTIVITIES - AC CONVERSION	PE	2023	4	3	1	0	NEW PROJECT	05
70	TAPW	0170-5032		X6		STATEWIDE	TA PROGRAM - FEDERALLY ELIGIBLE ENGINEERING ACTIVITIES - AC CONVERSION	PE	2024	4	3	1	0	NEW PROJECT	05
70	TAPW	0170-5032		X6		STATEWIDE	TA PROGRAM - FEDERALLY ELIGIBLE ENGINEERING ACTIVITIES - AC CONVERSION	PE	FYI	12	10	2	0	NEW PROJECT	05

**STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION**



**PROJECT MEMORANDUM FOR
ENGINEERING - NO PPI**

DATE: 8/17/2022

To: **Darren E. Meyers**
Director of Capital Services
Bureau of Finance & Administration

MOD # _____ RPM

From: **Jon Andrews / Jennifer Trio**
PE or PL Project ID:
FD Project ID:
RW Project ID:
CN Project ID: **DOT01703629CN**

Please Review Project Information and Estimate for Approval:

Project Description (short): 30 (30 Characters)	EV Chargers at CTDOT D2,3,4 HQ
Project Description (long): 251 (254 Characters)	Installation of Electric Vehicle Charging Stations at CTDOT Districts 2 (Norwich), 3 (New Haven), and 4 (Thomaston) Headquarters to support CTDOT fleet of electric vehicles. Preliminary Design under DOT00930243PL; Final Design State funded (overhead).

Justification: 512 (1333 Characters)	Under CGS Sec. 4a-67d, 50 percent of all cars and light duty trucks purchased or leased by the State shall be alternative-fueled, hybrid electric or plug-in electric by 2030 in order to reduce vehicle emissions and improve air quality in Connecticut. To fully integrate electric vehicles into the CTDOT fleet, associated Electric Vehicle Charging Stations are needed for the vehicles at the CTDOT Districts 2, 3 and 4 Headquarters. Non-PODI for FD and CN phases per 5/26/22 email from Kurt Salmoiraghi of FHWA. Construction inspection for this project will be assigned to District 4 per 12/3/21 email from John Dunham. Construction was initially planned to be accomplished through DAS Trade Labor Contracts, but is now planned to go through traditional processing by Contract Development and advertising by Contracts as a result of coordination between CTDOT Engineering and FHWA. In addition, FHWA did not allow Final Design to be funded under DOT00930243PL, so it was funded with State funds in the form of overhead for payroll costs.
Project Manager: Jon Andrews	
Project Engineer: Samara Walton	

Scope Code: FC	FC - Facilities Construction
Requested Schedule (Proj. Manager):	Assigned Schedule (Capital Planning):
☒ State ADV	N/A - under 93-243 PE(PD) Start
☐ Town ADV	6/2/22 - State funded (overhead) Design Approval/FD/RW
	10/5/2022 FDP
	11/16/2022 DCD
	12/14/2022 ADV
	PE Auth _____
	FD/RW Auth _____
	FDP _____
	DCD _____
	ADV _____

Estimates Summary:		Project Type CN	
Project Type	EST Amount Requested	Activity	EST Amount Requested
PE or PL	\$0	CT	\$1,101,000
FD	\$0	CG	\$0
		IN	\$0
		NI	\$0
		NF	\$0
		UT	\$0
		RF	\$0
		SF	\$0
		TF	\$0
		CM	\$0
Total	\$0	Total	\$1,101,000
Project Grand Total (Sum of Project Types) = \$1,101,000			

Submitted by: (sign & date)	Approved by: (sign & date)
Principal Engineer	Assistant Chief Engineer - James A. Fallon
Division Chief	Director of Capital Services - Darren E. Meyers

Estimates for PL, PD, portion of PE, or total PE (if no PD/FD split):							RPM		Project ID		0		
Proj Type	Activity	Federal Amount	Fed Fund	Fed SID	Source Type	State Amount	State Fund	State SID	Source Type	Other Amount	Other Fund	Other SID	Source Type
PE	PE0000												
PE													
PE													
PE													
Total		\$0				\$0				\$0			

Estimates for FD of PE portion:							RPM		Project ID		0		
Proj Type	Activity	Federal Amount	Fed Fund	Fed SID	Source Type	State Amount	State Fund	State SID	Source Type	Other Amount	Other Fund	Other SID	Source Type
FD	PE0000												
FD													
FD													
FD													
Total		\$0				\$0				\$0			

Estimates for Rights of Way:							RPM		Project ID		0		
Proj Type	Activity	Federal Amount	Fed Fund	Fed SID	Source Type	State Amount	State Fund	State SID	Source Type	Other Amount	Other Fund	Other SID	Source Type
RW	RW0000												
RW													
RW													
RW													
Total		\$0				\$0				\$0			

Estimates for Construction:							RPM		Project ID		DOT01703629CN		
Proj Type	Activity	Federal Amount	Fed Fund	Fed SID	Source Type	State Amount	State Fund	State SID	Source Type	Other Amount	Other Fund	Other SID	Source Type
CN	CT0000	\$880,800	12062	22108	ZCAQZ	\$220,200	13033	41404	ZSTEZ				
CN													
CN													
CN													
CN													
CN													
CN													
CN													
CN													
CN													
CN													
CN													
CN													
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CN													
CN													
CN													
CN													
Total		\$880,800				\$220,200				\$0			

**STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION**



**PROJECT MEMORANDUM FOR
ENGINEERING - NO PPI**

To: **Darren E. Meyers**
Director of Capital Services
Bureau of Finance & Administration

MOD # RPM

DATE: 5/26/2022
From: Michelle C. Saldana
PE or PL Project ID: **DOT01705032PE**
FD Project ID:
RW Project ID:
CN Project ID:

Please Review Project Information and Estimate for Approval:

Project Description (short): 27 (30 Characters)	Fed Eligible PE: TA Program
Project Description (long): 240 (254 Characters)	This project provides funding for CTDOT and CTDOT's consultant liaison engineer (CLE) to perform federally eligible engineering activities associated with administration and oversight of the Federal Transportation Alternatives (TA) Program.

Justification: 489 (1333 Characters)	To provide funding for CTDOT and CTDOT's CLE for federally eligible engineering activities associated with engineering reviews, permitting reviews, design development, etc. under the Federal TA Program. This project replaces current project DOT01703439PE. This request of \$3.9M will provide funding for eligible activities for a 5 year period - Term 1/1/2023 thru 12/31/2027. PAED of 6/30/2031. All federally ineligible activities will be charged under State funded project DOT01703442PE.
Project Manager: Michael Cherpak	Total EST is \$3.9M @ \$780K/yr. (80% FEDERAL, 20% STATE). Funding provided under TA Program Special Eligibility 23 USC 133(h)(6)(c) which allows 5% of TA Set-Aside to be used to provide technical assistance, application assistance and administration of the program. This Special Eligibility requires use of subsidiary program codes to track the 5% limit. Note: FMIS agreement should include \$300,764 for TA Flex and AC balance under program code Y100 and \$323,236 for >200k under program code Y101 (breakdown by urban area provided in funding section).
Project Engineer: Michelle Saldana	

Scope Code:	#N/A
Requested Schedule (Proj. Manager):	
☐ State ADV	1/1/2023 PE Start
☐ Town ADV	Design Approval/FD/RW
	FDP
	DCD
	ADV
Assigned Schedule (Capital Planning):	
	PE Auth
	FD/RW Auth
	FDP
	DCD
	ADV

Estimates Summary:		Project Type CN	
Project Type	EST Amount Requested	Activity	EST Amount Requested
PE or PL	\$3,900,000	CT	\$0
FD	\$0	CG	\$0
		IN	\$0
Total	\$3,900,000	NI	\$0
		NF	\$0
Project Type	EST Amount Requested	UT	\$0
RW	\$0	RF	\$0
		SF	\$0
Total	\$0	TF	\$0
		CM	\$0
		Total	\$0
Project Grand Total (Sum of Project Types) = \$3,900,000			

Submitted by: (sign & date)	Approved by: (sign & date)
Principal Engineer	Assistant Chief Engineer - James A. Fallon
Division Chief	Director of Capital Services - Darren E. Meyers

Estimates for PL, PD, portion of PE, or total PE (if no PD/FD split):								RPM	Project ID		DOT01705032PE		
Proj Type	Activity	Federal Amount	Fed Fund	Fed SID	Source Type	State Amount	State Fund	State SID	Source Type	Other Amount	Other Fund	Other SID	Source Type
PE	PE0000	\$2,496,000	12062	21118	ZACZZ	\$780,000	13033	41404	ZSTEZ				
PE	PE0000	\$300,764	12062	22108	ZTAZZ								
PE	PE0000	\$106,277	12062	22108	ZTAZB								
PE	PE0000	\$111,996	12062	22108	ZTAZH								
PE	PE0000	\$68,157	12062	22108	ZTAZN								
PE	PE0000	\$22,771	12062	22108	ZTANL								
PE	PE0000	\$10,864	12062	22108	ZTAZS								
PE	PE0000	\$3,171	12062	22108	ZTAZW								
		\$3,120,000					\$780,000			\$0			
Total		\$3,900,000											

Estimates for FD of PE portion:								RPM	Project ID		0		
Proj Type	Activity	Federal Amount	Fed Fund	Fed SID	Source Type	State Amount	State Fund	State SID	Source Type	Other Amount	Other Fund	Other SID	Source Type
FD	PE0000												
FD													
FD													
FD													
		\$0					\$0			\$0			
Total		\$0											

Estimates for Rights of Way:								RPM	Project ID		0		
Proj Type	Activity	Federal Amount	Fed Fund	Fed SID	Source Type	State Amount	State Fund	State SID	Source Type	Other Amount	Other Fund	Other SID	Source Type
RW	RW0000												
RW													
RW													
RW													
		\$0					\$0			\$0			
Total		\$0											

[illegible]

Total	\$0
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SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS

5 Connecticut Avenue, Norwich, Connecticut 06360

(860) 889-2324/Fax: (860) 889-1222/Email: office@seccog.org

TO: SCCOG Executive Board

From: Amanda Kennedy, Executive Director

Date: November 2, 2022

Re: Proposed FY 2023 Budget Amendment

The proposed budget shown in Table 1 includes a number of items not anticipated when the budget was adopted in December 2021. Revenues are expected to increase slightly from anticipated, primarily because of additional transportation PL funding made available to SCCOG as a result of the passage of the Infrastructure Investment and Jobs Act (IIJA) in the amount of \$165,457; and RPIP funding in the amount of \$96,819 (estimated 75% of the cost of service in year 1 of the grant). We anticipate this additional PL funding will be available going forward every year, to be supplemented in future years with the State of Connecticut's usual 10% match contributing towards the required 20% non-federal match. The budget also includes an additional \$30,000 in CIRCA Resilient CT funding, supporting SCCOG staff participation in that program. SCCOG received \$67,000 in CIRCA grant funds for the Stormwater Authority Pilot program, to cover consultant costs, and I have also refined the funding expected from technical assistance contracts, given the planned expansion of regional code enforcement services beginning approximately January 1 but also the loss of our previous building official consultant for the last few months. This budget also reflects the decision not to request ARPA funding for a second year.

Salaries and benefits are similar to the adopted budget, reflecting the departure of the Regional Recovery Coordinator, temporary vacancies at the start of the fiscal year, and the anticipated addition of two code enforcement staff in the second half of the fiscal year. It is anticipated that half of the Zoning Enforcement Official's time will be available for additional duties; while the remaining cost of these additional staff will be compensated by contracts with participating municipalities and the RPIP grant.

The Subcontractor estimate includes an additional \$100,000 in transportation consulting services, to be supported by the supplemental PL funding, and potential funding for IT and GIS consultants to improve/support our office technology.

"Other" costs include an additional \$10,000 for capital improvements, which may include additional building weatherproofing or repairs to the damage in the SCCOG library.

Member Municipalities:

Bozrah * Colchester * East Lyme * Franklin * Griswold * Borough of Jewett City * City of Groton * Town of Groton * Lebanon * Ledyard * Lisbon * Montville * New London * North Stonington * Norwich * Preston * Salem * Sprague * Stonington * Stonington Borough * Waterford * Windham

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TABLE 1

PROPOSED OPERATING BUDGET, 1 July 2022 - 30 June 2023

Southeastern Connecticut Council of Governments

Adopted:

	Adopted	Adopted	Proposed
Budget Items:	FY 2022	FY 2023	FY 2023
STAFF:			
Salaries	\$660,426	\$851,728	\$850,604
FICA, Insurance, Retirement	\$263,628	\$348,940	\$350,766
Subtotal:	\$924,054	\$1,200,668	\$1,201,370
SUBCONTRACTORS:			
Computer Services	\$3,500	\$3,000	\$20,000
Professional Services (general)	\$500	\$1,000	\$1,000
Contractor- Zoning Enforcement Services			\$26,000
Planning Consultant, Lisbon	\$60,000	\$70,000	\$52,000
Planning Consultant, Sprague	\$11,000	\$9,000	\$11,000
Contractor- Building Official Services	\$9,000	\$15,000	\$0
Property Survey Index Consult. (online Hosting only)	\$14,000	\$14,500	\$14,500
GIS Consultant		\$0	\$25,000
DEMHS Financial Consultant	\$25,500	\$23,500	\$23,500
JLUS Consultant	\$108,500	\$0	\$6,000
Transportation Engineering Consultant	\$100,000	\$137,000	\$217,000
Hazard Mitigation Plan Consultant	\$100,000	\$150,000	\$145,000
Consultant- Stormwater Authority Pilot			\$67,000
Subtotal:	\$432,000	\$423,000	\$608,000
OTHER:			
Office Maintenance/Utilities	\$36,000	\$30,000	\$30,000
Supplies	\$7,000	\$6,000	\$6,000
Equipment, Rental/Maintenance	\$7,000	\$7,000	\$7,000
Equipment, Miscellaneous	\$500	\$1,500	\$1,500
Equipment, Capital (incl. computers & software)	\$7,000	\$10,000	\$10,000
Phones, Mail, Internet	\$8,000	\$5,000	\$5,000
Insurance, Bond	\$15,500	\$18,000	\$18,000
Printing	\$200	\$200	\$200
Travel	\$5,000	\$1,500	\$1,500
Conference Expenses	\$3,000	\$1,500	\$1,500
Staff Expenses	\$1,000	\$500	\$500
Books, Subscriptions, Dues	\$5,000	\$6,000	\$6,000
Audit, Accounting, Legal	\$35,000	\$35,500	\$35,500
Advertising	\$500	\$500	\$500
Capital Fund	\$0	\$50,000	\$60,000
Subtotal:	\$130,700	\$173,200	\$183,200
Total Expenditures:	\$1,486,754	\$1,796,868	\$1,992,570
Unallocated/Return to Reserve:	\$235,364	\$97,821	\$111,581
GRAND TOTAL:	\$1,722,118	\$1,894,689	\$2,104,151
SOURCES OF REVENUE:			
Municipal Dues	\$157,688	\$153,835	\$153,835
Voluntary Assessment - ARPA Funding	\$0	\$100,000	\$0
OPM Grant (Regional Services Grant)	\$350,000	\$380,463	\$376,192
EDA CARES Act Funding	\$160,000	\$0	\$0
CTDOT Planning Grant	\$545,930	\$564,491	\$564,491
CTDOT PL Supplemental		\$0	\$165,457
CTDOT FY 2016 PL Carryover	\$100,000	\$0	\$0
CTDOT FY 2019 PL Carryover	\$0	\$137,000	\$137,000
LOTICIP	\$25,000	\$50,000	\$50,000
Technical Assistance Contracts	\$129,000	\$298,000	\$259,090
DEMHS (FY19) Regional Collaboration Grant	\$12,000	\$0	\$0
DEMHS (FY20) Regional Collaboration Grant	\$12,000	\$14,400	\$14,400
DEMHS (FY21) Regional Collaboration Grant	\$5,000	\$11,500	\$11,500
DEMHS (FY22) Regional Collaboration Grant		\$18,500	\$14,667
DEMHS (FY20) EMPG HazMat Grant	\$1,500	\$0	\$0
DEMHS (FY21) EMPG HazMat Grant	\$0	\$1,500	\$1,500
FEMA BRIC Hazard Mitigation Plan Grant	\$100,000	\$150,000	\$145,000
Resilient CT		\$0	\$30,000
CIRCA Municipal Resilience Grant (Stormwater Pilot)			\$67,000
DOD JLUS Grant	\$110,000	\$0	\$6,000
SECHA	\$14,000	\$15,000	\$11,200
RPIP- Regional Code Enforcement Services			\$96,819
Council Reserve	\$0	\$0	\$0
Other	\$0	\$0	\$0
Investment Income	\$0	\$0	\$0
GRAND TOTAL:	\$1,722,118	\$1,894,689	\$2,104,151

addl computer services

1/2 yr
pass through
pass through
convert to ft

Added \$100K in consulting per addl pl available

not requesting
census pop change

IIJA supplemental

refined; RPIP supplements

reduced scope of work

funds for SCCOG staff work
for consultant costs
final consultant bills

new grant 75% of costs

TABLE 2: ESTIMATE OF TECHNICAL ASSISTANCE CONTRACTS FOR FY 2023		
CONTRACTS:		Estimated Revenue
Bozrah, Planning & Zoning Commission		\$19,000
Bozrah, Inland Wetlands Commission		\$10,000
Franklin, Planning & Zoning Commission		\$12,000
Franklin, Inland Wetlands Commission		\$13,000
Lisbon, Planning & Zoning Commission		\$70,000
Salem, Planning & Zoning Commission		\$39,000
Sprague, Planning & Zoning Commission		\$9,000
Ledyard Building Official, Jul/Aug 2022		\$8,000
Preston Building Official, Jul/Aug 2022		\$7,000
Regional Zoning Enforcement Services Jul 2022-Dec 2022		\$111,000
Regional Code Enforcement Services Jan-June 2023		
TOTAL:		\$298,000

FY 2023 Proposed	
\$24,150	actual FY 222 \$23K, hrly has gone up 5%
\$20,000	actual FY 22 18875, hrly has gone up 5%
\$18,000	actual FY 22 \$18k
\$0	no longer providing this service
\$52,000	Actual FY 22 \$52K
\$39,000	Actual FY 22 \$36K
\$11,000	Actual FY 22 \$11k
\$5,833	Actual FY 22 \$35k
\$4,833	Actual FY 22 \$29k
\$52,000	Based on FY 2022 Q4 work for Bozrah and Ledyard
\$32,273	25% of 1/2 year of expanded role all of building off, 1/2 of zoning
\$259,090	

TABLE 3: RECOMMENDED SALARIES FY 2023, 7/1/22 - 6/30/23

Staff Position	FY 2022 Current	FY 2023 Adopted	FY 2023 Proposed
Executive Director	\$100,000	\$126,000 **	\$126,000
Senior Advisor (1/2 Time)	\$154,000	\$78,925 *	\$78,925
Planner III/Project Mgr (KR)	\$85,962	\$88,111	\$88,111
Planner III (SA)	\$70,000	\$72,300 ***	\$72,300
Planner II (NH)	\$67,083	\$68,760	\$60,000
Planner II (JLF)	\$65,125	\$71,800 ***	\$71,800
Planner II (KC) (10 mos)	\$61,000	\$62,525	\$58,000
Office Manager	\$70,700	\$72,468	\$72,468
GIS Coordinator (10 mos)	\$69,111	\$70,839	\$58,000
Zoning Enforcement Official (6 mos)	\$0	\$70,000	\$75,000
Building Official (6 mos)			\$90,000
Regional Recovery Coordinator	\$0	\$70,000	\$0
Salary Totals:	\$742,981	\$851,728	\$850,604
FICA/Insurance/Retirement	\$263,628	\$348,940	\$350,766
TOTAL STAFF COSTS:	\$1,006,609	\$1,200,668	\$1,201,370

* Executive Director retires and assumes half-time position of Senior Advisor on July 1st

** Deputy Director promoted to position of Executive Director on July 1st

*** JLF salary reflects promotion to Planner III on July 1st. SA salary adjusted to reflect seniority as Planner III.

SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS

5 Connecticut Avenue, Norwich, Connecticut 06360
(860) 889-2324/Fax: (860) 889-1222/Email: office@seccog.org

Resolution No. 23-4**RESOLUTION FOR ENDORSEMENT OF TARGETS FOR SAFETY PERFORMANCE MEASURES ESTABLISHED BY CTDOT**

WHEREAS, the Southeastern Connecticut Council of Government (SCCOG) has been designated by the Governor of the State of Connecticut as the Metropolitan Planning Organization responsible, together with the State, for the comprehensive, continuing, and cooperative transportation planning process for the SCCOG; and

WHEREAS the Highway Safety Improvement Program (HSIP) final rule (23 CFR Part 490) requires States to set targets for five safety performance measures by August 31, 2022, and

WHEREAS, the Connecticut Department of Transportation (CTDOT) has established targets for five performance measures using both a 5-year moving average trendline and an annual trendline to guide the selection of targets for:

- (1) Number of Fatalities,
- (2) Rate of Fatalities per 100 million Vehicle Miles Traveled (VMT),
- (3) Number of Serious Injuries,
- (4) Rate of Serious Injuries per 100 million VMT, and
- (5) Number of Non-Motorized Fatalities and Non-motorized Serious Injuries, and

WHEREAS, the CTDOT coordinated the establishment of safety targets with the 8 Metropolitan Planning Organizations (MPOs) in Connecticut at the May 2022 COG Coordination meeting, and

WHEREAS, the CTDOT has officially adopted the safety targets in the Highway Safety Improvement Program annual report dated August 31, 2022, and the Highway Safety Plan dated June 30, 2022, and

WHEREAS the SCCOG may establish safety targets by agreeing to plan and program projects that contribute toward the accomplishment of the aforementioned State's targets, or establish its own target within 180 days of the State establishing and reporting its safety targets,

NOW THEREFORE, BE IT RESOLVED, that the MPO Policy Board has agreed to support CTDOT's 2023 targets for the five safety performance targets as attached herein, and

BE IT FURTHER RESOLVED, that the MPO Policy Board will plan and program projects that contribute to the accomplishment of said targets.

CERTIFICATE: The undersigned duly qualified Secretary of the SCCOG certifies that the foregoing is a true and correct copy of a resolution adopted by the voting members of the SCCOG on November 16, 2022.

Date: _____

By: _____
 Cheryl Blanchard, Secretary

Member Municipalities:

Bozrah * Colchester * East Lyme * Franklin * Griswold * Borough of Jewett City * City of Groton * Town of Groton * Lebanon * Ledyard * Lisbon * Montville * New London * North Stonington * Norwich * Preston * Salem * Sprague * Stonington * Stonington Borough * Waterford * Windham

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Resolution No. 23-5 **RELATING TO A 2021 EMPG HAZMAT GRANT**

RESOLVED, that the Southeastern Connecticut Council of Governments may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, any and all documents which it deems to be necessary or appropriate relating to an FY 2021 EMPG Hazmat grant in the amount of \$75,000; and

FURTHER RESOLVED, that Amanda E. Kennedy, as Executive Director of the Southeastern Connecticut Council of Governments, is authorized and directed to execute and deliver any and all documents on behalf of the Southeastern Connecticut Council of Governments and to do and perform all acts and things which she deems to be necessary or appropriate to carry out the terms of such documents.

CERTIFICATE:

I, Cheryl Blanchard, the Secretary of the Southeastern Connecticut Council of Governments, do hereby certify that the above is a true and correct copy of a resolution adopted by the Southeastern Connecticut Council of Governments at its duly called and held meeting on November 16, 2022, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect.

The undersigned further certifies that Amanda E. Kennedy now holds the office of Executive Director and that he/she has held that office since June 30, 2022.

IN WITNESS WHEREOF: The undersigned has executed this certificate this _____ day of November, 2022.

Cheryl Blanchard, Secretary

Member Municipalities:

Bozrah * Colchester * East Lyme * Franklin * Griswold * Borough of Jewett City * City of Groton * Town of Groton * Lebanon * Ledyard * Lisbon * Montville * New London * North Stonington * Norwich * Preston * Salem * Sprague * Stonington * Stonington Borough * Waterford * Windham