

JOB ANNOUNCEMENT

The City of Norwich announces a closed promotional and an open examination to fill a vacancy and establish an eligibility list for the following classification:

53557 – BLIGHT CONTROL/HOUSING CODE ENFORCEMENT OFFICER

Planning Department

Open Until: May 13, 2022 at 04:30 PM EST

Rate of Pay: \$60,048.63 - \$65,270.25



General Description

This is responsible property inspection and code enforcement work involving the inspection of properties to assure compliance with the City of Norwich minimum maintenance standards for commercial property, and housing and property minimum maintenance codes and regulations. Work involves responsibility for conducting inspections of property to ascertain if these properties comply with the health, safety and public welfare provisions of the city's housing codes and regulations. Duties include inspections of any properties, buildings, or other structures to identify and eliminate unsightly, unsafe, and/or unhealthy conditions. Inspections are made according to proactive, aggressive priorities established by the employee or Department Head, or in response to complaints from citizens or other City agencies. This position also has the responsibility for making difficult code enforcement decisions, particularly as they relate to the time frame to be allowed for corrective measures. This work requires that the employee have good knowledge of the property maintenance codes and ordinances and of field inspection work, as well as the ability to establish and maintain effective working relationships with tenants and property owners. Upon the request of either the Department Head or General Supervisor, periodic assistance to neighborhood groups will be required.

Qualifications

High school graduate, plus two years of recent construction, housing, health or fire inspection experience or any combination of training and experience which provides a demonstrated ability to perform the duties of the position. Valid Connecticut Assistant Building Official or Building Official license preferred. Must have valid Connecticut driver's license. Recent is defined as within the last five years.

Important Information

In order to be considered, applicants must demonstrate on their application they meet the minimum qualifications as stated in the job announcement.

You must reside within the State of Connecticut, 60 miles from Norwich within one year of appointment.

The complete job description is available online.

Examination will consist of 100% written.

To apply visit our website at www.norwichct.org/hr.
For questions or additional information, call (860) 823-3836.
AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

4/22/2022 *Bdm*