MINUTES OF THE 12/19/18 MEETING OF THE
SOUTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS
FLANDERS FISH MARKET AND RESTAURANT, EAST LYME, CT

PRESENT: Council Representatives: Glenn Pianka, Bozrah; Art Shilosky, Colchester; Mark Nickerson, East Lyme; Charles Grant, Franklin; Todd Babbitt, Griswold; Tom Sparkman, Lisbon; Fred Allyn III, Ledyard; Ron McDaniel, Montville; Michael Passero, New London; Mike Urgo, North Stonington; Bob Congdon, Preston; Kevin Lyden, Salem; Cathy Osten, Sprague; Jeff Callahan, Borough of Stonington; Rob Simmons, Town of Stonington; Dan Steward, Waterford. Council Alternates: John Salomone, Norwich. Tribal Liaison: Rodney Butler, Robert Hayward, Mashantucket Pequot Tribal Nation; Chuck Bunnell, Mohegan Tribe. Military Liaison: Captain Paul Whitescarver, U.S. Naval SUBASE. Staff: James Butler, Amanda Kennedy, Kate Rattan, Sam Alexander, Carly Meyers, Justin LaFountain; Wendy Leclair. Other: Mike Carroll, Al Fritzsche, Cherise Perkins, SEAT; Jaroslaw Pizunski, Amalgamated Transit Union; Grayson Wright, CTDOT; Nancy Cowser, seCTer; Ayanti Grant, Congressman Courtney's office; Ellen Graham, Senator Blumenthal's office; State Senator Paul Formica; Bob Ross, CT Office of Military Affairs; Catherine Young, CT Airport Authority; Tom Kasprzac, Eversource; Amanda Ljubicic, Chamber of Commerce of Eastern CT; two unknown people; one reporter.

1. Call to Order: The Chairman called the meeting to order at 8:30 a.m.

   The Chairman thanked Mr. Formica and the staff of the Flanders Fish Market and Restaurant for the holiday breakfast.

2. Roll Call: A quorum was present.

3. Pledge of Allegiance: The Chairman led those present in the Pledge of Allegiance.

   The Chairman thanked those members who attended, on very short notice, a recent economic development event in New London.

4. Act on Minutes 11/14/18:

   MOTION: To approve the minutes of 11/14/18 (Sparkman, McDaniel). So voted unanimously.

5. Treasurer's Report:

   MOTION: To approve the December Treasurer's Report (Congdon, Osten). So voted unanimously.

6. Public Comment:

   None.

7. Communications:

The Executive Director stated that there was one letter in the communications packet, sent to the SCCOG by the Directors of Ledge Light Health District and the Uncas Health District, requesting the opportunity to meet with the SCCOG, as the kickoff of an educational effort regarding prevention of tick borne illness. He said the SCCOG had previously received a request form Sustainable CT to address the SCCOG. After discussion, the SCCOG asked staff to invite the two health districts to address the SCCOG at the January meeting, and to schedule Sustainable CT for the February meeting.

8. Committee and Liaison Reports

A. Executive Committee

1. FY 2018 TIP/STIP Amendments

The Chairman sated that this item would be taken up under New Business.

2. Resolution No. 18-8, Resolution of Endorsement Targets for Safety Performance Measures Established by CTDOT

The Executive Director explained the purpose of this resolution, and that CTDOT and the state's MPOs have decided that it makes sense to have one statewide safety performance measures, as opposed to each MPO having their own.

MOTION: To approve Resolution No. 18-8, Resolution of Endorsement Targets for Safety Performance Measures Established by CTDOT (Congdon, Sparkman). So voted unanimously.

3. FY 2017-2018 Audit

The Executive Director stated that the SCCOG's auditor just provided the full draft audit yesterday due to the fact they were waiting for retirement information form the state, and that a copy had been placed at each member's seat at the table this morning. The agenda packet had included the major tables form the audit, which the Executive Committee found suitable for recommending acceptance of the audit. The Executive Director reported that this was a clean audit with no material weaknesses or deficiencies found in the SCCOG's financial procedures.

MOTION: To accept the FY 2017-2018 Audit (Congdon, Sparkman). So voted unanimously.

4. Proposed FY 2020 Operating Budget

The Executive Director summarized both the anticipated revenues and proposed expenditures for next fiscal year. He reported on the status of this year's OPM Regional Service Grant (RSG), and what the COGs might expect from this source of revenue next year. He stated that the budget anticipates receiving $123,000 more than proposed expenditures, a figure which would be returned to the SCCOG's reserve fund. In response to a question from Mr. Congdon, he said the Executive Committee had recommended a 3% increase in staff salaries, and that this figure was included in the expenditure side of the budget. In response to a question by Mr. Simmons, the Executive Director explained how OPM RSG funding would be applied to work that resulted from the Governor-elect's initiative to see more shared services and a renewed emphasis on regionalism. In response to a question by Mr. Urgo, the Executive Director responded that if new funding were to present themselves during the fiscal year, the SCCOG has the ability to, and has in the past, amended its budget to reflect these new revenue sources.

MOTION: To approve of the proposed FY 2020 budget of $1,423,607 budget (Lyden, Sparkman). So voted unanimously.

5. Proposed FY 2020 Work Program

The Executive Director summarized the proposed work program, noting that it was based on anticipated funding.

MOTION: To adopt the proposed FY 2020 Work Program (Congdon, Hedrick). So voted unanimously.

6. Proposed 2019 Schedule of Meetings

MOTION: To adopt the proposed 2019Schedule of Meetings (Osten, Congdon). So voted unanimously.

7. Bank Authorizing Resolution No. 18-9

MOTION: To adopt Bank Authorizing Resolution No. 18-9 (Osten, Lyden). So voted unanimously.

8. FY 2018 Annual Report

The Executive Director stated that for the first time, the entire annual report is based on the previous fiscal year, whereas previously annual reports were for the calendar year, with the financial information being for the fiscal year. A new requirement for reporting on the fiscal year to OPM has prompted this change.

MOTION: To adopt the FY 2018 Annual Report as amended (Osten, Sparkman). So voted unanimously.

9. Other

The Executive Director stated these items were covered in the Executive Committee's written report contained in the agenda packet.

B. Legislative Committee/Legislative Update

Mr. Passero noted that the SCCOG had met last month with the delegation and had presented its legislative agenda.

C. Tribal Liaison Representatives

MPTN Chairman Rodney Butler thanked those who attended the Tribe's holiday reception; said things were stable at Mashantucket and that the Tribe appreciated the towns' and legislators' support; and stated that he and Chairman Brown of the Mohegan Tribe would be meeting with Governor-elect Lamont later today.

Mr. Bunnell said like MPTN Chairman Butler, Mohegan Tribe Chairman Brown was grateful for the delegation's support and for legislation intended to protect the two Tribes' casinos.

Ms. Osten said she felt it important to point out the importance of the two Tribal casinos to the state's economy, with the two Tribes ranking #7 and # 8 in the state in terms of number of employees, and that collectively the two Tribes are in the top ten in the state in terms of total payments to the State of Connecticut.

D. Military Command Representative

Captain Whitescarver thanked the SCCOG members for their support of the SUBASE during the past year, and wished all well during the holidays.

E. Congressional Office Report

Ms. Grant provided several updates on activities by Congressman Courtney and his staff.

Ms. Thomas provided several updates on activities by Senator Blumenthal and his staff.

F. seCTer

Ms. Cowser reported that seCTer would be re-hosting an EDA webinar on January 8th that the region's municipal staff could attend.

G. Eastern CT Tourism District – no report.

H. SEAT

Mr. Carroll stated that things were status quo at SEAT; announced the holiday bus schedule; and said the SEAT board meeting will follow the SCCOG meeting.

I. Regional Water Committee

Mr. Congdon reported that the DPH Commissioner would sign the final WUCC report at a ceremony this month.

J. Regional Emergency Planning Team

Mr. Sparkman reminded that FY 2018 homeland security MOAs and resolutions are due to the SCCOG office by January 7th. The Executive Director stated that he had sent all SCCOG members information showing how these funds had been spent over the past ten years, which could be used when seeking adoption of MOAs from respective legislative bodies.

K. Regional Human Services Coordinating Council

The Executive Director stated that the Human Services Shared Services study has been finalized and will be discussed by the RHSCC when they next meet in February.

L. SE CT Cultural Coalition – no report.

9. Executive Director's Report

The Executive Director stated his written report was contained in the agenda packet and that he wanted to take a few moments to introduce SCCOG staff and to thank them for a successful year. He then introduced Assistant Director/Director of Special Projects Amanda Kennedy; Office Manager Wendy Leclair; Senior Planner/Transportation Project Manager Kate Rattan; Planner II Sam Alexander; Planner II Carly Meyers; Planner II Justin LaFountain; and GIS Coordinator Liz Crutcher, who was not present as she was about to start vacation. SCCOG members present gave staff a round of applause. Mr. Passero then thanked the Executive Director for his leadership during the year, and SCCOG members present gave him a round of applause.

10. Old Business

None.

11. New Business

A. Report of Nominating Committee

Mr. Sparkman stated that the report of the Nominating Committee was contained in the agenda packet. He said that he, along with Nominating Committee members Bob Congdon and Kevin Lyden, wished to nominate Tom Sparkman as Chair, Mark Nickerson as Vice Chair, Art Shilosky as Treasurer, Fred Allyn III as Secretary, and Michael Passero and Jim Rivers as Representatives-at-Large.

MOTION: To elect the slate of officers and Executive Committee as recommended by the Nominating Committee (Sparkman, Osten). So voted unanimously.

Mr. Sparkman assumed the chair of the meeting, and thanked Mr. Passero for his leadership this past year. The SCCOG members present applauded Mr. Passero.

B. FY 2018 STIP/TIP Amendments

- STPR, 0052-0091, CT 207, Franklin, Rehab BR 06787 & 06788 o/Beaver Brook – AC Entry, CON, 2019 $0, Add FY 19 STPR AC Entry.
- STPR, 0052-0091, CT 207, Franklin, Rehab BR 06787 & 06788 o/Beaver Brook – AC Conversion, CON, 2020 $1,000,000, Add FY 20 STPR AC Conversion Total increase from FED $980K to $1.76M
- STPNL, 0085-0146, CT 85, Montville/Salem, Corridor Improvements South of CT 82, ROW, 2020, $250,000, New Project.
- STPNL, 0085-0146, CT 85, Montville/Salem, Corridor Improvements South of CT 82, FD, 2020, $1,750,000, New Project.
- NHPP, 0085-0146, CT 85, Montville/Salem, Corridor Improvements South of CT 82 – AC Entry, CON, FYI, $0, New Project.
- NHPP, 0085-0146, CT 85, Montville/Salem, Corridor Improvements South of CT 81 – AC Conversion, CON, FYI, $34,000,000, New Project.
- TAPNL, 0094-0258, Williams Street, New London, Pedestrian/Bike Improvements, CON, 2020, $1,196,000, Increase from FED $508K.
- TAPNL, 0094-0259, New London, Union Station Facility Rehab, CON, 2019, -$561,000, Delete Project.
- STPNL, 0103-0259, Sherman Street, Norwich, Replace BR 04047 and 03797 o/Yantic River, CON, 2020, $9,250,000, Move from FY18 to FY20 and Increase from FED $2.848M also change scope from Rehab.
- REP, 0113-0107, CT 2A, Preston, Rehab BR 02931 o/Dickerman's Brook, CON, 2019, $753,000, Change scope from Replace.
- STPNL, 0113-0107, CT 2A, Preston, Rehab BR 02931 o/Dickerman's Brook – AC Entry, CON, 2019, $0, Add FY19 STPNL AC Entry.
- STPNL, 0113-0107, CT 2A, Preston, Rehab BR 02931 o/Dickerman's Brook – AC Conversion, CON, 2020, $747,000, Move from FY19 to FY20 and change scope from Replace Add AC Conversion to Description.

- REP, 0113-0108, CT 2A, Preston, Rehab BR 02932 o/Dickerman's Brook, CON, 2019, $1,832,000, Move from FY18 to FY19 and Increase estimate from FED $1M. Change Scope from Replace.
- STPNL, 0113-0108, CT 2A, Preston, Rehab BR 02932 o/Dickerman's Brook, CON, 2019, $0, Add FY19 STPNL AC Entry.
- STPNL, 0113-0108, CT 2A, Preston, Rehab BR 02932 o/Dickerman's Brook, CON, 2020, $658,000, Move from FY18 to FY20 and Decrease estimate from FED $1M. Change Scope from Replace.
- STPNL, 0120-0094, CT 85, Salem, Corridor Improvements North of CT 82, ROW, 2020, $0, New Project.
- STPNL, 0120-0094, CT 85, Salem, Corridor Improvements North of CT 82, FD, $650,000, New Project.
- STPNL, 0120-0094, CT 85, Salem, Corridor Improvements North of CT 82, CON, FYI, $4,200,000, New Project.
- STPR, 0120-0095, CT 11, Salem, Rehab BR 06760 (Culvert) o/Brook, CON, 2021, $1,800,000, Increase from FED $544K and Change Description to Rehab.
- REP, 0163-0196, CT 66, Windham, Rehab Bridges 00488 & 00489 o/RR, CON, 2019, $11,901,000, Change Description to Rehab.
- STPA-BRX, 0163-0196, CT 66, Windham, Rehab Bridges 00488 & 00489 o/RR, CON, 2019, $2,099,000, Change Description to Rehab

MOTION: To approve of the proposed FY 2018 STIP/TIP amendments (Congdon, Osten). So voted unanimously.

12. Next Meeting:

The next meeting is scheduled for January 16, 2019.

13. Adjournment:

MOTION: To adjourn the meeting at 9:06 a.m. (Osten, Passero.). So voted unanimously.

Respectfully Submitted,

Fred Allyn III, Secretary