

5 Connecticut Avenue Norwich, CT 06360 (860) 889-2324 secogct.gov

Representing 22 towns, cities, and boroughs in Southeastern Connecticut.

Associate Planner (Regional/Local)

The <u>Southeastern Connecticut Council of Governments</u> (SECOG) seeks a highly motivated and creative individual to join its team of planning professionals. The Associate Planner will support activities across all program areas, including SECOG's regional planning, environmental, transportation, and municipal services programs.

This is a full-time, 35 hour per week position. SECOG offers a competitive benefits package including flexibility in work scheduling, health insurance, a pension plan and optional 457(b) retirement plan, life insurance, long-term disability insurance, sick/vacation leave accrual, reimbursement of APA/AICP dues, and compensatory time for attendance at night meetings. Work is generally performed at SECOG's offices in Norwich, with limited opportunity for telework.

Application Process

Send cover letter and resumé to:

Amanda E. Kennedy, AICP, Executive Director Southeastern Connecticut Council of Governments 5 Connecticut Avenue, Norwich, CT 06360 office@secogct.gov

Closing date: July 23, 2025 or until filled. Applications will not be accepted without a résumé and cover letter.

About the Position

SECOG seeks an early-career planner to provide support for the agency's regional and local planning initiatives. This entry-level position will provide exposure to multiple areas of planning, including transportation and local land use planning. The planner will participate in comprehensive regional planning activities, assist in planning and administering transportation projects, and contribute to municipal technical assistance projects. Example responsibilities may include collecting, analyzing, and summarizing data for use in local and regional plans; preparing applications for grant funding and project progress reports; conducting fieldwork evaluating transportation and recreation facilities; and preparing public information materials and coordinating public meetings. SECOG staff have the opportunity to engage in multiple subject areas including land use

regulation, economic development, natural resource conservation, transportation, housing, human services, sustainability and resilience, renewable energy, and emergency management.

Qualifications

The successful candidate will have demonstrated experience in local or regional planning and have a willingness to collaborate with coworkers, partner agencies and local and regional stakeholders. Successful planners with SECOG are self-directed but able to work well in a collaborative environment. Applicants should have excellent communication skills and experience with project management, analyzing and presenting data, and preparing technical written reports. Technical skills should include proficiency with ArcGIS and Excel. AICP, CAZEO, or Inland Wetlands certification is desirable.

Salary will be dependent upon applicant qualifications according to the following range.

Salary Range	Planner I:	\$51,000-\$71,000 (Bachelor's Degree)
	Planner II:	\$64,000-\$90,000 (+3 years experience or Master's + 1)
	Planner III:	\$79,000-\$111,000 (+6 years experience or Master's +4)

About the Southeastern Connecticut Council of Governments

SECOG serves 22 municipalities with a total population of 280,430 and functions as the region's Metropolitan Planning Organization. SECOG also counts as affiliate members



Connecticut's two federally recognized Native American Tribes and works closely with the region's two military installations, the US Naval Submarine Base and the US Coast Guard Academy.

Primary focus areas of SECOG are regional planning, which includes producing studies and plans that inform the responsible development of the region; transportation planning and prioritization of State and Federal transportation funding; and regional services, which include staffing assistance to local land use commissions and coordinating inter-municipal cooperation. SECOG staff have opportunities to engage in multiple subject areas including land use regulation, economic development, natural resource conservation, transportation, housing, human services, sustainability and resilience, renewable energy, and emergency management.

About Southeastern Connecticut

SECOG's offices are located in Norwich, CT, at the center of a dynamic region known for its diverse assets including Mystic and the southeastern Connecticut shoreline, entertainment/casino destinations, and opportunities for urban, suburban, and rural living. The region is critically important to Connecticut's economy for its tourism, defense, and defense manufacturing, and is New England's hub for the growing offshore wind industry.

An Affirmative Action/Equal Opportunity Employer