

LOCAL TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM (LOTICIP) PRE-SCREENING CHECKLIST

1. Developing a Clear Purpose and Need

- What problem or deficiency does the project address (e.g., safety, pavement condition, congestion, accessibility)? *[Section A2]*
- Is the problem supported by evidence (photos, crash history, maintenance logs, traffic/pedestrian counts)? *[Section A2]*
- Has the need been identified in public outreach, surveys, or town planning documents? *[Section A2 & I1]*
- Is the project responsive to specific goals, such as safety improvements, ADA compliance, or economic development? *[Section A3]*
- Does the project support regional goals (Complete Streets, sustainability, multimodal access, climate resilience)? *[Section A3]*

2. Key Program Requirements and Eligibility

- Is the roadway classified as urban collector or higher on the Federal Functional Classification Map?
- Is the project on a municipally owned roadway (not state-owned)?
- Is the estimated construction cost between the program's minimum (\$300,000) and maximum (\$400,000) thresholds? *[Section J1]*
- Are the proposed improvements eligible (e.g., reconstruction, sidewalks, bike facilities, drainage, signals)? *[Section A1]*
- Does the project support Complete Streets principles where appropriate?
- Will all improvements be constructed within the existing ROW, or is land acquisition anticipated? *[Section B1]*
- Are any utility relocations anticipated? Have those utilities been notified? *[Section C2-3]*
- Can the town commit to funding design?

3. Identifying Potential Obstacles

- Are there known drainage issues, flood hazards, or stormwater concerns in the project area? *[Section D1-2]*
- Does the project intersect with wetlands, watercourses, or floodplains? *[Section H2]*
- Could the project impact historic resources, contaminated soils, or sensitive environmental features? *[Section H1]*

- Has the municipality experienced community opposition or concerns related to this corridor? *[Section I1]*
- Are there any overlapping capital projects (e.g., water/sewer, paving, streetscape) that could conflict or support this one? *[Section A8]*
- Does the town have the internal capacity to manage design, permitting, and bidding?
- Will the project require state or federal permits (e.g., DEEP, SHPO)?

4. Sources to Check for Identified Projects

These resources can help confirm whether the proposed project aligns with local/regional priorities or has been previously studied:

- Local Capital Improvement Plan (CIP) or municipal 5-year plan
- Town Plan of Conservation and Development (POCD)
- [Metropolitan Transportation Plan \(MTP\)](#)
- CTDOT Statewide Transportation Improvement Program (STIP)
- Community Connectivity Reports or Road Safety Audits (RSAs)
- Public Works and Engineering Department records (e.g., maintenance history, complaints)
- Complete Streets Policy Plans or Vision Zero strategies
- Utility coordination maps or municipal infrastructure databases
- Safe Routes to School or local advocacy group reports