

SECOG LOTCIP FAQ

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LOTICIP FAQ: YOUR GUIDE TO SUBMITTING AN ELIGIBLE PROJECT

What is LOTICIP?

The Local Transportation Capital Improvement Program (LOTICIP) provides funding for major transportation construction projects that improve safety, mobility, and infrastructure in your community.

What types of projects are eligible?

First, what's not eligible: routine maintenance. Eligible projects must involve substantial improvements, such as:

- Pavement structure improvements
- Roadway geometry modifications
- Intersection upgrades
- Major drainage improvements
- Bridge rehabilitation or replacement
- Bicycle and pedestrian facilities (including multi-use trails, but not recreational trails)
- Stand-alone sidewalks
- Traffic signal upgrades

Important: Projects must have a construction value between \$300,000 and \$5,000,000 and generally be located on a [roadway classified as an urban collector or higher](#). Stand-alone sidewalk projects and bridge improvements (existing span greater than 20') on all roadway classifications.

How do I apply for funding?

Submit a completed application by November 20th, 2026 (by 4:00 PM), including a signed endorsement from your Municipal Chief Administrative Officer, to **Tyler Frost** at tfrost@secogct.gov, and include a copy (CC) to the **LOTICIP Support Team** at CDYannes@tighebond.com.

What must my application include?

A strong application should demonstrate:

- Clear documentation of public support
- A compelling purpose and need statement
- Well-detailed, scaled concept plans (30% design documents)
- Committed funding for design costs
- Accurate construction cost estimates

What is Intersection Control Evaluation (ICE), and does it apply to my project?

An Intersection Control Evaluation (ICE) is a data-driven, performance-based framework and approach used to objectively screen control type alternatives and identify the optimal control types for an at-grade intersection. The evaluation considers safety, operations, pedestrian and bicycle accommodations, site constraints, and community context.

Not all intersection projects require an ICE. The CTDOT ICE Applicability Checklist is used to determine whether an ICE is required based on the type and extent of the proposed improvements. Depending on the project, alternatives may include signalized intersections, roundabouts, stop-controlled intersections, and other innovative intersection treatments.

Municipalities proposing intersection improvements should complete the ICE Applicability Checklist early in the application development. If it is determined that an ICE is required, then the CTDOT ICE Form must be completed. The ICE Applicability Checklist, ICE Form, and ICE Guidelines can be found on CTDOT's [LOTICIP webpage](#).

Where can I find project ideas?

Start by reviewing previously funded projects on regional COG websites. Then, check your own local and regional planning resources, such as:

- Local Capital Improvement Plan or Municipal 5-Year Plan
- Plan of Conservation and Development (POCD)
- [CTDOT Statewide Transportation Improvement Program \(STIP\)](#)
- Community Connectivity Reports or Road Safety Audits (RSAs)
- Public Works and Engineering records (e.g., maintenance history, complaints)
- Complete Streets Policy Plans or Vision Zero strategies
- Safe Routes to School plans or local advocacy group recommendations
- [Metropolitan Transportation Plan \(MTP\)](#)
- [Regional Transportation Safety Plan 2021](#)
- [SECOG Safety Action Plan 2026](#)

Need help preparing an eligible project?

That's exactly why we created the **LOTICIP Support Team** — a group of technical and administrative experts. They're here to guide you through any part of the application process — **at no cost to you**.

- ✦ Contact the LOTICIP Support Team between **August 3rd and August 12th, 2026** at CDYannes@tighebond.com to schedule an in-person meeting, virtual session, or phone consultation.

DO'S & DON'TS FOR A SUCCESSFUL LOTCIP SUBMISSION

✓ DO:

- **Confirm Eligibility Early**

Make sure your project is an improvement project (not maintenance). Eligible types include roadway reconstruction, intersection upgrades, safety improvements, multi-modal enhancements, and complete street elements.

- **Write a Clear Purpose & Need**

Explain why the project is necessary and include supporting data whenever possible. Be specific: safety deficiencies, congestion, mobility gaps, or infrastructure condition.

- **Engage Regional Staff Early**

Share your concept with your COG/Regional Planning staff before submitting. They can flag issues and strengthen your application.

- **Conduct Public Outreach**

Engage the public in an active dialog to receive their input and support of the project.

- **Provide Accurate Cost Estimates**

Use recent bid histories and [CTDOT cost guidance](#). Build in appropriate contingencies but avoid inflating.

- **Document Right-of-Way & Utility Issues**

Identify potential property acquisitions, easements, or utility conflicts upfront. Outline a plan for addressing them.

- **Ensure Municipal Endorsement**

Applications must be signed by your Chief Elected Official/Chief Administrative Officer. Get this step done early.

- **Use Checklists & Templates**

Follow the LOTCIP Pre-Screening Checklist to confirm your package is complete and meets requirements.

- **Be Mindful of Schedule**

Demonstrate that the project can advance within the program's timeframe. Delays in design or permitting can put funding at risk.

DO'S & DON'TS FOR A SUCCESSFUL LOTCIP SUBMISSION

DON'TS

- **Submit Maintenance Work**

Paving overlays, crack sealing, pothole repair, and other routine maintenance are not eligible.

- **Use Generic Language**

Avoid vague statements like “improves traffic flow.” Show measurable benefits such as crash reduction, ADA compliance, or pedestrian/bike connections.

- **Ignore Environmental & Permitting Requirements**

Overlooking wetlands, floodplains, or cultural resource impacts can derail a project late in the process. Address them early.

- **Rush the Submission**

Incomplete forms, missing maps, or inconsistent cost figures slow down review. Double-check everything before sending.

- **Overlook Local Support**

Projects with clear public benefit and municipal backing review more smoothly. Lack of community alignment can be a red flag. Engage the public early in planning

- **Submit Projects with Private Benefits**

Projects that will benefit a private entity more than a public benefit can be a red flag

 **Tip:** Treat your LOTCIP application like a funding competition — the more clearly you demonstrate need, readiness, and benefit, the stronger your submission.

LOTICIP Construction Estimate Checklist

Use this checklist to confirm your construction estimate is accurate, defensible, and ready for submission. The [CTDOT Construction Cost Estimate Template](#) is provided for your reference.

Quantities & Assumptions

- ☐ All takeoffs verified against current plans or layouts
- ☐ Units of measure consistent (LF, SY, CY, etc.)
- ☐ Pavement thickness, lane widths, sidewalks, and drainage checked

Cost Data

- ☐ Unit prices based on recent [CTDOT bid histories](#) or local bids
- ☐ Prices adjusted for project size and market conditions
- ☐ Inflation/escalation factored in (not relying on old estimates, 25% applied for minor items)

Major Items Required Include

- ☐ Traffic control / MPT
- ☐ Mobilization / general conditions
- ☐ Clearing, grubbing, earthwork
- ☐ Utility coordination / adjustments
- ☐ ADA features (ramps, warning strips, crosswalks)
- ☐ Drainage, stormwater, signage, striping, landscaping
- ☐ Right-of-Way
- ☐ Lighting

Contingencies & Incidentals

- ☐ 10% applied for both contingencies and incidentals in cost estimating template
- ☐ Contingency not overinflated

Program Compliance

- ☐ Scope excludes routine maintenance (only eligible LOTICIP items included)
- ☐ Total estimate aligns with program thresholds & funding limits



Tip: A clear, well-supported estimate expedites review and reduces back-and-forth with your COG and CTDOT.