

LOCAL TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM (LOTICIP) PRE-SCREENING CHECKLIST

1. Key Program Requirements and Eligibility

- ☐ Is the roadway classified as urban collector or higher on the Federal Functional Classification Map or is the project eligible on all roadway classifications?
- ☐ Is the estimated construction cost between the program's minimum (\$300,000) and maximum (\$5,000,000) thresholds? *[Section J1]*
- ☐ Are the proposed improvements eligible (e.g., reconstruction, sidewalks, bike facilities, drainage, signals, bridges)? *[Section A1]*
- ☐ Does the project support Complete Streets principles?
- ☐ Are anticipated impacts to the land outside of the road ROW identified? *[Section B1]*
- ☐ Are any utility relocations anticipated? Have those utilities been notified? *[Section C2-3]*
- ☐ Municipal funding for design must be secured to submit your application to SECOG.

2. Developing a Clear Purpose and Need

- ☐ What problem or deficiency does the project address (e.g., safety, pavement condition, congestion, accessibility)? *[Section A2]*
- ☐ Is the problem supported by evidence (photos, crash history, maintenance logs, traffic/pedestrian counts)? *[Section A2]*
- ☐ Has the need been identified in public outreach, surveys, or town planning documents? *[Section A2 & I1]*
- ☐ Is the project responsive to specific goals, such as safety improvements, ADA compliance, or economic development? *[Section A3]*
- ☐ Does the project support regional goals (Complete Streets, sustainability, multimodal access, climate resilience)? *[Section A3]*

3. Identifying Potential Obstacles

- ☐ Are there known drainage issues, flood hazards, or stormwater concerns in the project area? *[Section D1-2]*
- ☐ Does the project intersect with wetlands, watercourses, or floodplains? *[Section H2]*
- ☐ Could the project impact historic resources, contaminated soils, or sensitive environmental features? *[Section H1]*

- ☐ Has the municipality experienced community opposition or concerns related to this corridor? *[Section I1]*
- ☐ Are there any overlapping capital projects (e.g., water/sewer, paving, streetscape) that could conflict or support this one? *[Section A8]*
- ☐ Does the town have the internal capacity to manage design, permitting, and bidding?
- ☐ Will the project require state or federal permits (e.g., DEEP, SHPO)?
- ☐ Does the project require an Intersection Control Evaluation?

4. Sources to Check for Identified Projects

These resources can help confirm whether the proposed project aligns with local/regional priorities or has been previously studied:

- ☐ [Metropolitan Transportation Plan \(MTP\)](#)
- ☐ [Regional Transportation Safety Plan \(RTSP\)](#)
- ☐ [Regional Safety Action Plan](#)
- ☐ CTDOT Statewide Transportation Improvement Program (STIP)
- ☐ Community Connectivity Reports or Road Safety Audits (RSAs)
- ☐ Public Works and Engineering Department records (e.g., maintenance history, complaints)
- ☐ Complete Streets Policy Plans or Vision Zero strategies
- ☐ Utility coordination maps or municipal infrastructure databases
- ☐ Local Capital Improvement Plan (CIP) or municipal 5-year plan
- ☐ Town Plan of Conservation and Development (POCD)
- ☐ Safe Routes to School or local advocacy group reports